



Name (first and last)

Date

Hour/Class

Assignment

All papers turned in should
have a heading in the upper right hand corner

Formatting Standards for Language Arts

- ◆ All typed papers should be double spaced with 12 point font.
- ◆ Only Times New Roman or the default font (Calibri) should be used.
- ◆ There are no additional lines between paragraphs.
- ◆ Text language is unacceptable.
- ◆ Citations should be in MLA format. Examples are attached.

CREATING YOUR WORKS-CITED PAGE

FORMAT YOUR SOURCES:

- Put at the end of your paper or on a separate page.
- Center the words “Works Cited”
- Alphabetize your sources

Book with One Author

Last name, First name. *Title of Book (Italicized or Underlined)*. City of Publication: Publisher, Year of Publication. Medium of Publication (Print or EPUB for ebooks).

Example:

Gleick, James. *Chaos: Making a New Science*. New York: Penguin, 1987. Print.

Article in a Magazine

Author(s). "Title of Article." *Title of Periodical* Day, Month, Year: Page numbers of article. Medium of publication.

Example:

Poniewozik, James. "TV Makes a Too-Close Call." *Time* 20 Nov. 2000: 70-71. Print.

Article in a Newspaper

See Article in a Magazine

Electronic Sources

Editor or author (if available). “Article Name or Page Title” (if applicable). *Name of Site*. Sponsor or Publisher (if available), date of publication (if available). Medium of publication (Web for online sites). Date of access.

Example:

The Purdue OWL Family of Sites. The Writing Lab and OWL at Purdue and Purdue U, 2008. Web. 23 Apr. 2008.

Personal Interviews (Interviews conducted by you)

The interviewed person. Personal interview. Date of interview.

Example:

Lucas, George. Personal interview. 1 Dec. 2000.

Film or Movies

Name of Film. Director. Film Studio or Distributor, Release Year. Medium (Film, DVD, etc.)

Example:

Star Wars Episode IV: A New Hope. Dir. George Lucas. Twentieth Century Fox, 1977. Film.